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11 September 1952

MEMORANDUM FOR: DEPUTY DIRECTOR OF TRAINING (SPECIAL)

SUBJECT: Weekly Activity Report #36 -- 3-10 September 1952

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I OLD ACTIVITIES

- A. Further study of the CAI by the Chief Instructor and myself has resulted in a substantial agreement between us as to the desired nature of the contemplated revision. It is anticipated that this new program will be presented shortly at a meeting of all interested parties, to be called by DD/TR(S). At the same time this meeting will provide an opportunity to air views and to re-examine the scope and purpose of the BOC, OC and SIC.
- B. A number of discussions have been held with [] principally on the administrative problems of the OC. He and I are in agreement that he will be able to take over the direction of the OC on 22 September, and that this would be desirable.

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[] who was transferred to the Training Assistant position in the OC on 2 September, has been actively engaged in revising some of that course's administrative procedures and the situation is improving noticeably.

- C. Reporting Course No. 1 has been discussed with the Chief Instructor and several suggestions have been made. The course seems to have been a success and [] has received a letter of commendation [] for his presentation. This course will be offered for the second time during the week of 22 September.
- D. The Order of Battle Course, consisting essentially of guided reading plus a few seminars, will be presented for the first time beginning 15 September in room 107, R & S Building. This space is not completely satisfactory. [] has been most industrious in gathering reading materials and in lining up this course generally.

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II NEW ACTIVITIES

- A. If the present scheme of course starting dates is continued through December, a most unfortunate situation will result during the holidays. Also, the instructors in the BOC and OC are badly in need of a break in order to catch up, revise, and get a change; therefore, planning is underway to re-arrange course starting dates after November in order to provide the desirable break. It would seem that it will be necessary to omit one running of certain courses.

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B. Discussion has been held [] concerning procurement of OSS films. Certain films which would be useful to us have not come to light in New York. He states that a number of films are in the National Archives and cannot be examined or released. Apparently, this is a legal problem which will have to be resolved on a high level; however, I think it very likely that some very useful films may be in this collection.

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C. A request for a temporary duty assignment [] for a period of two months is being initiated. It is felt that this temporary assignment will enable her to gain first-hand knowledge of field conditions, which she needs in her capacity as an instructor in the Administration Course. Consultation with [] of EE has indicated that this request will be favorably received.

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[]
Chief of Basic Training

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